

**CORN EXCHANGE WORKING PARTY MEETING OF THE
WITNEY TOWN COUNCIL**

Held on Monday, 29 June 2020

At 5.00 pm in the VIRTUAL MEETING VIA ZOOM - Virtual Meeting

Present:

Councillor O Collins (Chair)

Councillors:	L Ashbourne J Aitman	L Duncan J King
Officers:	Adam Clapton Tomas Smith	Office Manager Venue Manager
Others:	None.	

1 ELECTION OF CHAIR

Members received nominations for the Chair of this Working Party for the ensuing municipal year.

RESOLVED:

That Cllr O Collins be elected Chair of this Working Party for the ensuing municipal year.

2 APOLOGIES FOR ABSENCE

There were no apologies for absence.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 MINUTES

Members received and considered the minutes of the Corn Exchange Working Party held on 10 March 2020.

RESOLVED:

- a) CORN EXCHANGE WORKING PARTY MINUTES - 10 MARCH 2020

That the minutes of the Corn Exchange Working Party meeting held on 10 March 2020 are an accurate account and should be signed by the Chair.

b) CORN EXCHANGE WORKING PARTY MINUTES 10 MARCH 2020 - MATTERS ARISING

There were no matters arising from the minutes of the Corn Exchange Working Party held on 10 March 2020.

5 **CORN EXCHANGE PHASE TWO UPDATE**

Members received and considered the report of the Venue Manager offering an update on the phase two refurbishment of the Corn Exchange.

The Committee was briefed on the progress of the café/bar and was asked to consider updated quotes for furniture and possible decoration; the installation of retractable seating in the Main Hall was also discussed. The seating could require possible building alterations so the Operations & Estates Officer should be consulted on its feasibility. The possibility of installing a sprung floor in the Main Hall to attract performers before seating was installed was also mooted.

The progress on audio and lighting had been delayed due to the Covid-19 lockdown but progress had been made in terms of website and visual identity. Members considered several preliminary designs and offered comments which could be fed back to the supplier.

RECOMMENDED: That the report be noted; and,

1. That the Council while wanting to support local business, also recognises the need for best value in purchasing of the café/bar furniture. The supply of furniture be delegated to the Venue Manager and Chair,
2. That the decoration for the bar be entrusted to the Venue Manager along the lines of the vision the Working Party had agreed on at its meeting in March,
3. That the Working Party preliminary endorses the first visual identity design as proposed by its supplier and awaits further designs before making a final decision,
4. That the Venue Manager contacts the preferred seating supplier to enquire about the possibility of bench seating instead of chairs and reports back to the Working Party

The meeting closed at: 5.52 pm

Chair